

## **FUNDING GUIDLINES**

- 1. The aim of the fellowship programme “Digital Europe”** is to enable young people to design, test and implement a diversity-oriented educational module on democratic citizenship education for 13-year-old students and older on an independently chosen issue on the topic of (European) digital public sphere. The fellowship “Digital Europe” is a joint project of the Schwarzkopf Foundation Young Europe and the Alfred Herrhausen Gesellschaft.
  
- 2. Eligible to apply** are young educators between 18 and 27 years old (e.g. Peer Educators, students with pedagogical experience, freelancers in the educational field)
  
- 3. Criteria for the funding as a fellow**
  1. Quality and innovation of the individual project proposal as outlined in the sketch of idea.
  2. Documented practical experience in educational work. Special consideration is given to voluntary educational work, experience in the field of Peer Education as well as diversity-oriented educational work.
  3. Diversity and reflection competences should be presented in the application and sketch of ideas. Overall, the applicant's knowledge and positioning on the topics of representation and participation, diversity, power structures, anti-discrimination, anti-racism, anti-Semitism and empowerment are considered.
  4. Practical experience in usage of audio-visual media or with digital educational workshops should be described in the application and, if applicable, proven by certificates
  5. Quality of own pedagogical practice as documented by certificates, letter of references and/or own produced educational materials.
  6. Multilingualism as shown in the curriculum vitae
  7. Personal or family circumstances can also be taken into account in the evaluation as a positive measure against socially existing disadvantages (§5 Allgemeines Gleichbehandlungsgesetz), which is why we particularly welcome applications from Black people, people of colour, people with experience of racism and/or applicants with a history of flight or family migration.
  
- 4. The application** must be submitted in writing using the online form provided for this purpose. The online form must be completed in its entirety, including particularly the sketch of ideas for the planned workshop on democratic citizenship education with the focus on (European) digital public sphere.
  
- 5. The decision on the awarding of the fellowships** is the responsibility of the project managers of the Schwarzkopf Foundation. They appoint the selection committee, which includes at least one member from the Understanding Europe network. In cases of doubt, experts from the field of diversity-oriented education may be consulted. There is no entitlement to funding.

- 6. The approval** will be communicated to the accepted fellows in writing. All applicants will receive a written reply to their application. The notification of approval will be revoked with one month's notice if (cf. Fellowship Contract §7)
- the scholarship has been awarded on the basis of incorrect or incomplete information, or if subsequent changes that render the conditions for the awarding of the scholarship are no longer applicable and have not been reported;
  - the funds have not been used for the intended purpose;
  - the fellow refuses to cooperate, repeatedly violates the individual work plan and reporting obligations;
  - the work on the project has not begun within two weeks after the agreed start of the fellowship according to the individual work plan.

In cases of deception or particularly serious breach of contract by the fellow, a refund of the amounts paid up to the date of termination may also be demanded.

- 7. The grant** is paid out at the beginning of each month in the amount of € 450.00 for a six-month period (April-September).
- 8. The fellow shall confirm the receipt** of the funding and its proper use within the terms of the Foundation in writing by email.

## 9. Reporting

With the acceptance of the fellowship funds, the fellow is obliged (cf. Fellowship Contract §3) to

- to properly carry out the project proposal
- to participate in the digital kick-off seminar, the digital reflection seminar, and the European Summer School
- to carry out practice tests at partner schools of the Foundation amounting to at least 10 hours
- to pass on the democratic citizenship workshop to third parties within the European Summer School
- to take feedback into account in the review of the democratic citizenship workshop for publication
- to publish the results of the work in cooperation with the Foundation and its project partners as Open Educational Resources
- confidential cooperation with the Foundation's mentor
- to report on project milestones to the mentor.

## 10. Miscellaneous

The Schwarzkopf Foundation may make amendments and additions to the funding guidelines as required. Should individual provisions of these funding guidelines become invalid or unenforceable, this shall not affect the validity of the remaining funding guidelines.

Berlin, 02.02.2021